

**Hayward Wesleyan Church Board Meeting | Minutes | At Dennis Smith's Home
Wednesday 7.13.22**

Present: Chad McCallum, Steve Gerich, John Lawson, Brian Weimer, Becky Brubaker, Matt Albrecht, Rachael Yoder, Janet Wisdom, Dennis Smith, Glenda Kramp

Meeting was called to order at 6:30

The meeting started with a time of prayer. Prayer requests included: Glenda Kramp's mother, Linda Rosboch, Tracy Ketterer's family, VBS, Matt Albrecht's father had a recent heart attack, Brubaker's addition.

HWC Staff are all carrying weighty situations, some joyful, some mourning. Jordan and Alyssa are expecting in August, Ryan and Stacy had a recent miscarriage, Lisa is caring for her nieces this summer, Emily's parents are moving, Chase changed colleges.

Matt made a motion to accept the June minutes, Glenda supported the motion. It was carried with full support.

Dennis made a motion to accept the June financial report, Steve seconded the motion. It was carried with full support.

Dennis provided a trustee update presenting an outline of the Facility Stewardship Approach. He also provided an update on the facility renovations.

Follow Up items from last meeting included:

Active Shooter Plan - The staff met for ALICE training. Next steps are being taken.

The Congregational Care role is being put on hold and is morphing into more of a coordinator role.

Brian Weimer was elected Vice Chairman in a 6-4 vote.

Steve Gerich and Matt Albrecht volunteered to serve on a team to review our membership list.

We plan to take a fresh look at the upcoming schedule and decide which evening would be best to meet.

The meeting was adjourned with prayer.

Next meeting August 10 at 6:30 pm

DRAFT // Director of Congregational Care

Reports to: Lead Pastor

Hours: Part Time

Purpose: The Director of Congregational Care, a member of the staff at Hayward Wesleyan Church, will oversee the Congregational Care ministry at Hayward Wesleyan Church. This person will make every effort, through demonstrating the core values of Hayward Wesleyan Church, to connect every life to Jesus.

Congregational Care Leadership 50%

Work with the Lead Pastor of Hayward Wesleyan Church to create and implement a vision for Congregational Care and its role in connecting every life to Jesus at Hayward Wesleyan Church and ensure these strategies are being fulfilled.

Develop, lead and coach a team of Care Volunteers who embody the core values of Hayward Wesleyan Church and carry out a holistic approach to care.

Work with the Hayward Wesleyan Church staff to create and implement unified strategies for care at Hayward Wesleyan Church.

Provide frequent opportunities for people to respond to the Gospel.

Team Members 25%

Check on the spiritual health of all team members.

Desire more for our team members than from them.

Recruit, train, and oversee team members for ministry.

Equip and deploy those team members who are ready to be leaders of leaders.

Staff Responsibilities: 25%

Meets regularly with the Lead Pastor for coaching and strategy development

Attends Sunday Gatherings and engages with the congregation

Checks email & voicemail and responds promptly

Appointments as needed/requested

Enter into a one-on-one discipleship relationship and/or group

Periodic compassion/service event participation

Attending required staff/team meetings/events

Is a “team player” when it comes to denominational events